

EAC - SEMINAR SCHOLARSHIP POLICY & PROCEDURES

Statement:

This scholarship will be known as the EAC Seminar Scholarship. It was developed by the EAC Board to support and encourage the aim of the Association to preserve traditional techniques and promote new challenges in the art of embroidery by providing the tuition for a course of study at an EAC Seminar.

Criteria:

1. One \$500 scholarship may be awarded annually
2. The scholarship will be applied to either one 4-day or two 2-day classes at an EAC Seminar
3. An EAC member in good standing who has been a member for at least two (2) years immediately preceding the application date may apply for the scholarship, with the exception of members of the EAC Board of Directors, professional fibre artists or professional teachers of needlework. See below for definition of 'professional'
4. The scholarship shall be administered through the EAC Seminar Scholarship Selection Committee. The EAC SSS Committee shall be headed by the EAC Vice President and include two other EAC members chosen by the Vice President
5. The applicant shall fully complete and submit to the EAC Vice President the official application form
6. The successful candidate may not receive the scholarship more than once in five (5) years
7. The scholarship is not transferable

EAC shall:

- Advertise the scholarship in every issue of *Embroidery Canada*
- Provide a link to the scholarship policy & procedures, guidelines and application form on the EAC website (www.eac.ca)
- Receive the completed application forms by October 1st of each year
- Present the forms to the EAC Seminar Scholarship Selection Committee during the month of October, review all fully completed applications and select a successful candidate
- Notify the successful candidate before November 1st of each year. Notify other applicants in writing shortly thereafter
- Announce the name of the successful candidate in *Embroidery Canada* on the EAC website and at the AGM
- Make arrangements for the successful candidate to take their class(es) of choice
- Make payment on behalf of the successful candidate to the Seminar Committee upon notification of the successful candidate's registration in the Seminar class(es), by the Seminar Committee
- Receive the projects/samples/essays from the successful candidate by December 1st following completion of the funded class(es)
- Reserve the right to present the projects/samples/essays as promotional material in *Embroidery Canada*, the EAC website and/or at the next EAC Seminar as promotional material for the scholarship

Applicants shall:

- Obtain an official application form from the EAC website, the EAC Vice President, Regional Directors or Chapter Presidents
- Submit the official, fully completed application form to the EAC Vice President to be received by the deadline date of October 1st

Successful Candidate shall:

- Ensure that their EAC membership is current and ongoing throughout the scholarship period
- Upon notification of receipt of the EAC Seminar Scholarship, immediately register in the class(es) of choice at Seminar, by November 15th at the latest
- Be responsible for paying any fee overage and all other Seminar-related costs
- Attend the funded class(es) at Seminar

- Complete the requirements of the funded class(es), be that a project (if a technique class) or samples (if a process class)
- Write an essay of approximately 750 words discussing the personal benefits derived from the funded class(es)
- Submit photos of the projects/samples and the essay to the EAC Vice President by December 1st following the completion of the funded class(es)
- Inform the EAC Vice President immediately in the event that they are unable to attend the funded class(es)
- Reimburse any scholarship monies over and above what is refunded to EAC by the Seminar Committee if unable to attend the funded class(es)
- Return the scholarship in full by January 15th if the project/samples/essay are not completed and submitted by the December 1st deadline
- Be aware that future applications for the scholarship by the candidate, in the event of default of the above conditions, are ineligible for consideration

Definitions

For the purpose of this scholarship, 'Professional' shall be defined as "anyone who engages in needlework as a teacher, artist, designer, lecturer, author or stitcher of commissioned work and who has received remuneration in any form". – EAC Original Design Award Procedures – Appendix A; pg. 3/12; Nov 04